

Three simple prompts that may help save time

AI can be a valuable time-saving tool that helps your front office team to focus on patient care and relationships. You may be able to strengthen your practice's systems and workflows with structured prompts designed to deliver practical, actionable insights.

Here are three prompts to help you **get started today** — **simply copy and paste** the examples below into your practice approved AI tool.*

- ▶ "Act as an experienced dental office manager and develop a morning huddle structure and flow."
- ▶ "Act as a dental practice consultant and create scripts to talk about patient financing at the appointment and during the cost conversation."
- ▶ "Act as a dental office manager and create tips on delivering the best patient welcome experience."

3 steps to creating your own prompts specific to your practice needs:

STEP 1: Tell AI who you want it to be. For example, "Act as a practice consultant."

STEP 2: Tell AI what to specifically do using words like create, write, compare and explain.

STEP 3: Define what you want it to provide as its output such as a training guide, morning huddle schedule or recall telephone scripting.

Privacy & Compliance Notice: Do not enter, upload, or share any protected health information (PHI), personally identifiable information (PII), patient records, account numbers, medical histories, or other confidential data when using AI tools. All prompts and inputs must comply with applicable privacy, security, and regulatory requirements, including HIPAA. Use only de-identified, anonymized, or fictional information when interacting with AI platforms.

Want more? [Get connected to one of our Practice Growth Consultants](#) for a customized growth plan and available scripts for presenting the CareCredit credit card as a financing solution.

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